**Scheduling and Orientation** 



## **Participant First Aid Training Requests**

Courses offered to EssilorLuxottica Canada Inc.

Course Type	Description
**Standard First Aid with	2-day in-class
CPR/AED level C	or Blended learning (8 hours online learning + 8 hours in-class)
Standard First Aid with CPR/AED	1-day in-class
level C Recertification	or Blended learning (4 hours online learning + 4.5 hours in-class)
*Emergency First Aid with	1-day in-class
CPR/AED level C	or Blended learning (4 hours online learning + 4.5 hours in-class)
Emergency First Aid with	5 hours in-class
CPR/AED level C Recertification	or Blended Learning (4 hours online learning + 4 hours in-class)
***Workplace First Aid	
(CNESST) Quebec only	2 -day in-class
Workplace Standard First Aid	
with CPR/AED	2-day in-class
New Brunswick only	or Blended learning (8 hours online learning + 8 hours in-class)

### **Group Training**

Minimum number required for private training classes is eight (8) and maximum is eighteen (18).

All private and public training requests must be handled direct through the MAS office by emailing mas@redcross.ca.

- Courses can be offered at EssilorLuxottica Canada Inc on-site training/classroom or Training Partner location.
- A minimum of ten (10) business days should be provided for any group booking request and preferably booking one (1) month in advance.
- CRC Training Partners will provide training for the number of employees requested by EssilorLuxottica Canada Inc., minimum billing for eight (8) employees, maximum related to standard ratios and facility capacity. Note additional instructors can be added at an extra fee for groups over the maximum amount of eighteen (18) employees per class.

#### Individual public course

Participant will need to identify EssilorLuxottica Canada Inc brand name, full name and email address, location (store number) and preferred course type when training is requested.

<sup>\*</sup>CSA Std. Z1210-17 – Basic, equivalent to OFA level 1 (BC), First Aid 1 (MB).
\*\*CSA Std. Z1210-17 – Intermediate, equivalent to OFA level 1 (BC), Class A First Aid (SK), First Aid 2 (MB)

<sup>\*\*\*</sup> course schedule available over the phone or via email.

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#### Registration options:

Call: 1-647-953-5439 (hours of operation are 9:00am to 5:00pm EST)

Email: mas@redcross.ca or sqc@croixrouge.ca - Monday to Friday (9:00am to 5:00pm EST)

Online: registrations are available using EssilorLuxottica Canada Inc. unique webpage

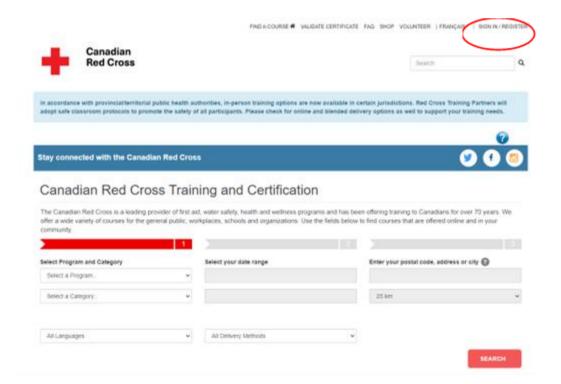
- LensCrafters <a href="https://myrc.redcross.ca/en/LensCrafters/">https://myrc.redcross.ca/en/LensCrafters/</a>
- LBH https://mvrc.redcross.ca/en/LHB/
- Oakley <a href="https://myrc.redcross.ca/en/Oakley/">https://myrc.redcross.ca/en/Oakley/</a>
- Pearle Vision <a href="https://myrc.redcross.ca/en/Pearle Vision/">https://myrc.redcross.ca/en/Pearle Vision/</a>
- Sunglass Hut https://myrc.redcross.ca/en/Sunglass Hut/
- Other EssilorLuxottica <a href="https://myrc.redcross.ca/en/Other-EssilorLuxottica/">https://myrc.redcross.ca/en/Other EssilorLuxottica/</a>

### Register online

Initial Registration on Red Cross LMS Site: <a href="https://myrc.redcross.ca/">https://myrc.redcross.ca/</a>
Please go to the link above and follow the process below to Register an account on our LMS system, MYRC (My Red Cross).

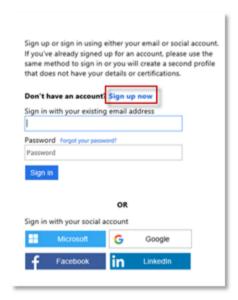
If you have accessed the Red Cross online First Aid program before, please sign in as you have in the past. If you do not remember your password there is an option to re-set your password on the website. Once you have access to your account, please skip to page 5 to access your course.

If this is your first time completing the online first aid course, please follow the direction below to create an account.





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### Step 1 - Create your account.

When you get to the login screen, if you are a new user, you will need to register and create an account. Click on **Sign Up Now** and follow the steps below.

**Note:** Please use your legal first and last name along with your <u>UNIQUE EMAIL ADDRESS.</u> If you have an account already associated with this email, please login. Please use the (Forgot my Password) to re-set your password and access your account if needed.



### Step 2 - Send the verification code.

The Canadian Red Cross LMS system uses a standard 2 step verification process to help safeguard personal data.

- Enter your work email address and click Send Verification Code.
- Check your inbox for the verification email. This may take a few minutes or end up in your junk/spam folders so be sure to check there as well.

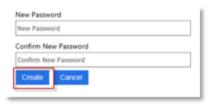


#### Step 3 - Verify your email.

Once you have received the emailed verification code, enter that code into the appropriate field on your screen and click **Verify Code**.



**Scheduling and Orientation** 

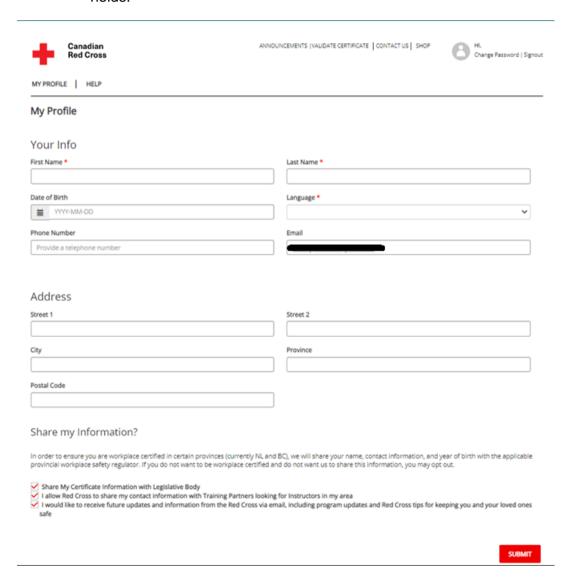


### Step 4 - Create your password.

- Enter and confirm your new password.
- Click Create.

## Step 5 - Create your Profile.

• Please do not include your birthdate or telephone number as these are not required fields.





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### On-line registration process:

Follow your respective link to find a course in your area.

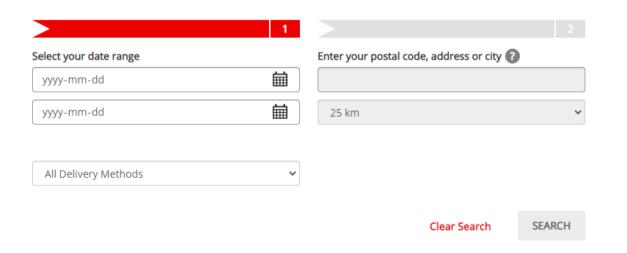
- LensCrafters <a href="https://myrc.redcross.ca/en/LensCrafters/">https://myrc.redcross.ca/en/LensCrafters/</a>
- LBH https://myrc.redcross.ca/en/LHB/
- Oakley <a href="https://myrc.redcross.ca/en/Oakley/">https://myrc.redcross.ca/en/Oakley/</a>
- Pearle Vision https://myrc.redcross.ca/en/Pearle Vision/
- Sunglass Hut <a href="https://myrc.redcross.ca/en/Sunglass Hut/">https://myrc.redcross.ca/en/Sunglass Hut/</a>
- Other EssilorLuxottica <a href="https://myrc.redcross.ca/en/Other-EssilorLuxottica/">https://myrc.redcross.ca/en/Other EssilorLuxottica/</a>

Make sure you are logged in to the MYRC platform.

Choose date range and enter your location (city, address or postal code).

Home / Sunglass Hut

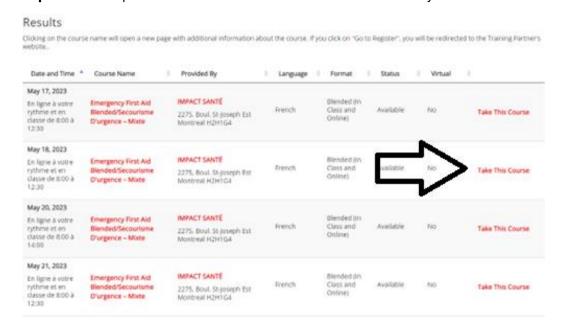
# Sunglass Hut



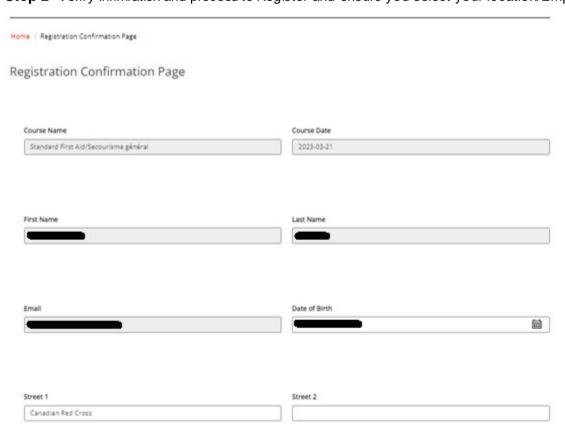


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Step 1- Choose preferred First Aid course offered as a result of your search. Click on "Take This Course".



Step 2- Verify Infimration and proceed to Register and ensure you select your location/Employee Site Code.

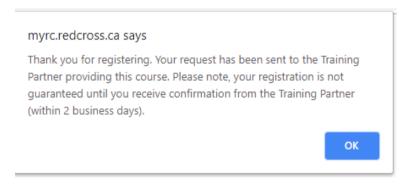




## **Scheduling and Orientation**

City	Province
Ottawa	ON v
Postal Code	Phone Number
K2J 4Z5	
Price	Additional MAS Identifier
Employee Number	Employee Site Code
Employee Number	employee site code
	Employee Site Code is required
By clicking Register, you consent that the above information will be shared with third CRC, especially as it relates to this training.	party training partners in order to facilitate and support the services provided by the
	REGISTER CANCEL

#### The following message will appear.



A Local Training Provider will contact you within 2 business days with your registration confirmation.

Should you need to cancel or transfer registration, please do so at least 3 days before the session. Cancellations made less than 3 days in advance or no-shows will be invoiced in full.

Thank you for Choosing Canadian Red Cross First Aid Program

Major Account Solutions mas@redcross.ca
1-647-953-5439